

**MINUTES OF WESTBURY GROUP PRACTICE  
PATIENT FORUM MEETING  
19<sup>th</sup> November 2009**

**Present:** Bill Fanning (BF), Ken Reis (KR), Barbara Charman (BC), Rosemary Henderson (RH), Vivien Moore (VM), Harry Horton (HH), M Bartlett (MB), Kerry Eatwell (KE), Barbara Burrows (BB), Barbara Gerrish (BG)

**Present from the practice:** Debbie Riddiford (DR), Michelle Coleman (MC), Dr Debbie Beale (DB), Yvonne Shears (YS)

**Apologies:** Marjorie Ellery, Reg Matthews, Pauline Byerley

	<b>AGENDA ITEM</b>	<b>ACTION</b>
1.	<p><b>Surgery up-dates</b></p> <p>DR and DB provided the Forum with an up-date on the Swine Flu campaign. So far the practice has sent out 3000 letters and these patients are being asked to book an appointment to be vaccinated. Questions from the floor were 'What are the symptoms to look out for with swine flu' and 'are there any symptoms from having the injection'. DB provided the forum with answers to these questions and a full discussion what held.</p>	
2.	<p><b>Review minutes of committee meetings (25.8.09 &amp; 3.11.09)</b></p> <p>The minutes of these meetings were shared and the Lifestyle Event that had been arranged for this evening, and subsequently cancelled due to lack of interest, was discussed.</p>	
3.	<p><b>Chairman's up-date</b></p> <p>BF thanked the Practice for the efforts in arranging the Lifestyle Evening and thanked the Forum members for attending this evening.</p> <p>BF provided information about the BA13 Partnership, with assistance from KE, who informed the Forum that BA13 has been set up to provide consistency within the town as there are many groups that were not communicating and BA13 provides a platform for this. The Fit as a Fiddle event that was recently held in conjunction with Age Concern was a success. One of the aim's of this event was to keep the over 50's mobile while, having some fun. KR mentioned that with the event being held in the day it would not enable some over 50's to attend as they would still be at work. KR asked for this to be considered in the future. KE informed the Forum that from January there is a new group starting in Wiltshire 'Walk and work it' on Fridays from Grassacres.</p> <p>The surgery is not currently represented in the BA13 Partnership. This was discussed and it was agreed for someone from the surgery to attend appropriate sub-group meetings, when possible, via invitation from KE. To see how the Practice and the Forum fit into the BA13 Partnership, please see the enclosed diagram.</p>	

	BF informed the Forum he will be attending a Stakeholder meeting at PCT towards the end of November.	
4.	<p><b>The way forward for the Forum</b></p> <p>Due to the lack of interest for the Lifestyle Evening from the general patient population the Committee wanted to ask the Forum members what other things they feel the Forum could be doing or concentrating on. Ideas from the floor were:</p> <ul style="list-style-type: none"> <li>• To arrange another lifestyle evening at a better time of year and not so near to Fit as a Fiddle</li> <li>• Forum members to stand in the town centre with clipboards asking patients pertinent questions</li> <li>• To arrange different information sessions for patients on: children's health, dangers to children, caring for carers, cooking &amp; healthy eating, support for hearing &amp; visually impaired people</li> <li>• Raising money for the new build</li> <li>• Being involved in the planning for the new build</li> </ul> <p>It was acknowledged that the Forum was valuable to the practice and are an important representation for the patients of the practice. It was agreed that the above list of suggestions would be discussed at the next committee meeting to move some of these ideas forward.</p>	
5.	<p><b>Date of next meeting</b> – to be arranged.</p> <p><i>(Date of next Committee meeting will be at 6pm on Tue 23<sup>rd</sup> February)</i></p>	